

WE ARE YOUR DOL



Unemployment Insurance Division

Notice to Employees

1-25

ER# 57-48877-0

Employer Legal Name: _ PROCOM AMERICA LLC
Address: _ ATTN CINDEE LITTLE
_ 8000 REGENCY PKWY STE 280
Employer Registration (ER) #: _ CARY NC 27518-8513

Employees of this firm: you are covered by the New York State Unemployment Insurance Law.

- Your employer may not deduct from your wages for this purpose.
- **If you are laid off, work less than four days a week, are discharged, quit or have your hours reduced to 30 or less each week:**
 - **Get a "Record of Employment," form from your employer. Keep it for your records to use if you file for Unemployment Insurance benefits.**
 - The "Record of Employment" form must have your employer's name, registration number, and address where payroll records are kept.
- **To file an application for Unemployment Insurance:**
 - Call the Telephone Claims Center at (888) 209-8124 (translation services are available) or
 - Go to our website at www.labor.ny.gov
 - Hearing impaired individuals who have telephone Device for the Deaf (TTY/TDD) equipment may file a claim by calling a relay operator at (800) 662-1220 and requesting the operator call (888) 783-1370. Service at this number is provided only to callers using TDD equipment.

To Employer: You must post this poster conspicuously in each workplace.

Employers who utilize the fill-in version of this poster certify to the completeness and accuracy of the legal name, address and Employer Registration # displayed. For additional posters, write to the: New York State Department of Labor, Liability and Determination Section, 1220 Washington Ave., Building 12, Albany, NY 12226.

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Notice of Unemployment Insurance (UI) Contribution Rates

For liability beginning in 2024 or 2025, use the following rates to calculate your UI Contributions due. Enter the amount due on line 4 of the Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return (NYS-45).

For wages paid during:
2024 4.025%
2025 4.025%

UI Rates include:

	<u>2024</u>	<u>2025</u>
Normal Rate	3.4%	3.4%
Subsidiary Rate	<u>0.625%</u>	<u>0.625%</u>
UI Rate	4.025%	4.025%

For liability beginning in 2023, use the following rates to calculate your UI Contributions due. Enter the amount due on line 4 of the Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return (NYS-45).

For wages paid during:
2023..... 4.025%
2024..... 4.025%
2025..... 4.725%

UI Rates include:

	<u>2023</u>	<u>2024</u>	<u>2025</u>
Normal Rate	3.4%	3.4%	4.1%
Subsidiary Rate	<u>0.625%</u>	<u>0.625%</u>	<u>0.625%</u>
UI Rate	4.025%	4.025%	4.725%

For liability beginning in 2022, use the following rates to calculate your UI Contributions due. Enter the amount due on line 4 of the Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return (NYS-45):

For wages paid during:

2022 4.025%
2023 4.025%
2024 4.725%
2025 4.725%

UI Rates include:

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Normal Rate	3.4%	3.4%	4.1%	4.1%
Subsidiary Rate	<u>0.625%</u>	<u>0.625%</u>	<u>0.625%</u>	<u>0.625%</u>
UI Rate	4.025%	4.025%	4.725%	4.725%

Re-employment Service Fund (RSF)

Employers must contribute 0.075% of their quarterly payroll subject to contribution to the RSF each calendar quarter. Enter the RSF amount due on line 5 of the Quarterly Combined Withholding, Wage Reporting and Unemployment Insurance Return (NYS-45).

- We do not credit RSF contributions to employers' accounts or to the General Account.
- RSF Contributions are not used as a credit on IRS Form 940.

More information is available on our web site www.dol.ny.gov. Go to "Resource" then "Forms and Publications" to get the Experience Rating pamphlet (IA 318.12) or Employer's Guide to Unemployment Insurance, Wage Reporting and Withholding Tax (NYS 50).